



NOTICE: Office Opened to the Public with New Protocol

For the health and safety of the public and staff, Geauga SWCD requests that you **please continue to reach us by phone (440-834-1122) or email whenever possible**. District staff email addresses are listed below.

Our office is now opened to the public during normal business hours with new protocol for visitors:

1. To ensure proper social distancing, it is strongly encouraged that you **make an appointment prior to your arrival** by calling 440-834-1122.
2. Upon your arrival, please **call 440-834-1122 for clearance prior to entering the building**.
3. For everyone's safety **visitors are required to wear masks** or face coverings inside of the building.
4. If you have something to drop off **there is a drop box located at our office entrance**, but please contact us first to make arrangements.
5. We are here to help! You are always welcome to leave a message at 440-834-1122 and we will return your call as soon as we are able. Thank you for your cooperation and understanding!

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